

**Mammoth Lakes Foundation
Executive Committee Meeting Minutes
Tuesday, June 4th 2019 @ 2pm
Mammoth Lakes Foundation Library
100 College Parkway, Mammoth Lakes, California 93546**

www.mammothlakesfoundation.org

(2pm) The meeting was called to order at 2:01pm by Chair Gary Myers with all of the Executive Committee members in attendance. (Gary McCoy, Shields Richardson, Evan Russell & Luan Mendel)

(2:02pm) Administrative Items

1. Approve any additions to the Agenda (Board Chair)
 - The Executive Committee took action to appoint officers for the next fiscal year with Luan Mendel being appointed to the position of Board Chair and Shields Richardson appointed to a dual position as Secretary/Treasurer effective July 1, 2019. (Motion by McCoy, second by Russell, passed 5 to 0)
2. Approve the minutes of the MLF Executive Committee Meeting dated January 12, 2019 (Board Chair)
 - The minutes to the January 12, 2019 meeting were approved as submitted with a motion by Mendel, second by McCoy, passed 5-0.
3. Review and consider approving accepting the following strategic plans for FY19-20 to support the growth and development of the Foundation.
 - Staff reviewed the seven elements of the Strategic Plan with the following comments to be noted:
 - i. 1b – The role of the Associate Directors on the Board is to continue to engage those members as Ambassadors for the work of the Foundation. It was suggested that we expand the number of Associate Directors to include members from the SMHD and the County Supervisors. There was discussion about the need to grow membership of Board Directors who could matriculate to become a member of the Executive Committee.
 - ii. Both the Marketing Director and the Development Director presented their marketing and development strategies as the umbrella of Strategic Priorities #2 & #3.
 - iii. 5f – There was discussion about the purpose of the Golf Classic and the amount of staff time planning for the event that might be re-allocated to focus on donor stewardship. It was recommended that staff work with their partner from DSES to develop a work plan that meets the needs of both organizations in the planning of the summer 2020 event.
 - The strategic plan was accepted by the board with a motion by Myers, a second by Mendel and passed on a 5-0 vote.
4. Review and consider approving the MLF Budget for FY19-20
 - Staff reviewed the financial documents and the projected budget for FY19-20 and took action to make modifications in base salaries for some of the employees with a motion by Russell, second McCoy, passed 5-0.
5. Review and consider approving an Employee Insurance Program for MLF Employees.
 - The Executive Committee took action to approved a medical plan for employees with a motion by Myers, second by Richardson, passed 5-0.
6. Review the 05.01.19 MLF / DSES Lease Meeting Notes and provide direction to staff.
 - There were a number of comments about the footprint of the project based on the review of the blueprint that the architect provided to staff. The Executive Committee gave direction to the staff to summarize their questions in a brief memo to be shared with them in preparation for the scheduling of a meeting with the DSES team. It was also noted that there is a meeting with the architect and a consultant to discuss the lot split that is still pending and that some of the questions might be presented to them at that time.

7. Old Business
 - There was no old business at this time.

8. New Business
 - There was no new business that this time.

(5:15pm) Adjournment

To the next meeting of the MLF Foundation Board of Directors meeting scheduled for Saturday, June 22nd, 2019 at 9:30am in the MLF Library. (To not include the Associate Directors)

Respectfully submitted,



Rich Boccia;
Executive Director