

Dave & Roma McCoy's



Mammoth Lakes  
Foundation

## Transfer Scholar Checklist

- Create a student ID/email and access the student portal of your chosen 4-year university. Familiarize yourself with where to find your financial aid offers, billing, register for classes, update your personal information, request student services, etc.
- Review the cost of attendance at your chosen 4-year university and create a budget.
- Submit your intent to enroll/accept your chosen 4-year university's offer of admission. (There may be a non-refundable deposit required.) Read thoroughly the Terms and Conditions of admission and make sure you stay in compliance.
- Submit your official transcripts and test scores by the deadlines determined by your 4-year university.
- Research and apply for housing. (Apply for a meal plan if applicable to your situation.)
- Review the immunization requirements of the 4-year university and ensure you have the appropriate documentation. Submit proof in your student portal to avoid delays when registering for classes.
- Contact the admissions office to determine if there are programs specific for transfer students. If they have a Transfer Student Orientation, register to attend.

*Complete these  
items every  
year!*

- Meet with an academic advisor to create a student education plan detailing what classes are needed to complete your degree. Register for classes.
- Meet with a financial aid advisor to discuss what scholarship opportunities are available to you and determine the financial aid priority deadline of the university and state. (Many university scholarship programs and need-based grant programs have deadlines for FAFSA submission as early as December, January, February, or March.)
- Complete the FAFSA every academic year by the priority deadline of the university and state to maximize your potential aid and scholarship opportunities.
- Review your financial aid offer with your family to make an informed decision. Utilize the financial aid office to clarify if you have any questions. Your student aid offer will include directions on accepting aid. Follow those directions carefully. You might have to enter the amounts you are accepting in an online form and then submit the form. If you receive a paper aid offer, you might have to sign it and mail it back to the school.