Dave's Scholars

Mammoth Lakes Foundation

2026 - 2027

SCHOLAR HANDBOOK

SUPPORTING HIGHER EDUCATION & CULTURAL ENRICHMENT SINCE 1989

Dave & Roma McCoy's Mammoth Lakes Foundation

CERRO COSO COMMUNITY COLLEGE

Dave & Roma McCoy's
Mammoth Lakes Foundation
100 College Parkway, PO Box 1815 • Mammoth Lakes, CA 93546-1815
(760) 934-3781 • email: info@mammothlakesfoundation.org
www.mammothlakesfoundation.org

Congratulations, and welcome to the Mammoth Lakes Foundation Dave's Scholar program!

I am honored to welcome you into a community that believes in your potential. As Executive Director, I have the privilege of working alongside our Board of Directors, donors, volunteers, and community partners who have invested in one simple idea for more than 35 years: that education has the power to change lives. That belief is personal for me.

I am a proud community college graduate myself. I attended California State University, Monterey Bay immediately after graduating from high school and made a non-traditional transfer pathway to California State University San Marcos, where I completed my Bachelors of Arts in Literature in 2014. Shortly after graduating, I moved to Mammoth Lakes and quickly discovered a community that values the uniqueness of its residents and landscape in a way I could have never imagined. Through my work with local nonprofits over the past decade, I've seen firsthand how investing in people creates lasting change, allowing communities the agency to create the better world we all wish to live in.

Today, I have the honor of leading the very organization that helped bring higher education to Mammoth Lakes. Founded in 1989 by Dave and Roma McCoy and a group of visionary community leaders, the Mammoth Lakes Foundation was created to expand educational and cultural opportunities throughout the Eastern Sierra. The Foundation donated the land for Cerro Coso Community College's Mammoth Campus, helped make the campus a reality, and developed the South Gateway Student Apartments to support local students pursuing higher education close to home.

In 2003, the Foundation launched its scholarship program to remove financial barriers for Mono County students. Every scholarship dollar represents someone in our community who believes your education matters. As a scholarship recipient, you are now part of that legacy. We hope this handbook serves as a helpful guide throughout your time with the Foundation, outlining important timelines, expectations, and the many resources available to support your success.

College is about much more than earning a degree. It is about discovering who you are, building confidence, creating opportunities, and finding ways to give back to your community. Whether your path keeps you here in the Eastern Sierra or takes you somewhere entirely new, I hope you know that this community is cheering you on.

Congratulations once again. We are proud to be part of your journey, and we look forward to supporting you every step of the way.

Warmly,

Elizabeth Root
Executive Director

Dave & Roma McCoy's
Mammoth Lakes Foundation
100 College Parkway, PO Box 1815 • Mammoth Lakes, CA 93546-1815
(760) 934-3781 • email: info@mammothlakesfoundation.org
www.mammothlakesfoundation.org

MAMMOTH LAKES FOUNDATION MISSION & SCHOLARSHIP POLICIES

Our Mission
The Mammoth Lakes Foundation believes that access to higher education and cultural enrichment strengthens the Eastern Sierra by creating opportunities for individuals, families, and our community as a whole. Through the generosity of our donors and community partners, we work to remove barriers to education, inspire lifelong learning, and invest in the next generation of leaders.

For more than 35 years, the Foundation has helped fulfill Dave and Roma McCoy's vision of making the Eastern Sierra a place where educational opportunity and cultural experiences enrich the lives of residents, second homeowners, and visitors alike. By supporting students and expanding access to higher education, we are helping build a stronger, more resilient, and vibrant year-round community.

Scholarship Program Policies
The Mammoth Lakes Foundation administers several scholarship programs in partnership with Cerro Coso Community College to support students pursuing higher education and workforce training.

Acceptance of a Mammoth Lakes Foundation scholarship indicates your agreement to comply with the policies, requirements, and expectations outlined in this handbook. Scholarship eligibility, award amounts, and program requirements are reviewed annually and may be modified as funding, community needs, and Foundation priorities evolve.

While our goal is to support every eligible student, scholarship awards are contingent upon available funding and continued compliance with program requirements.

Scholar Expectations & Code of Conduct
As a Mammoth Lakes Foundation Scholar, you represent not only yourself but also the Foundation, our generous donors, and the community that has invested in your success.

We ask every scholar to:

- Demonstrate honesty, integrity, and personal responsibility.
- Treat fellow students, faculty, Foundation staff, volunteers, and community members with respect.
- Uphold Cerro Coso Community College's Student Code of Conduct.
- Communicate promptly with Foundation staff regarding changes that may affect your scholarship.
- Take an active role in your academic, personal, and professional growth.
- Give back to the community in the spirit of the McCoys.

Academic dishonesty, including plagiarism, cheating, forgery, falsification of records, or presenting another person's work as your own, is not permitted. Likewise, behavior that is threatening, discriminatory, disruptive, violent, or involves illegal substances may result in disciplinary action, including suspension or

100 College Parkway, PO Box 1815 • Mammoth Lakes, CA 93546-1815
(760) 934-3781 • email: info@mammothlakesfoundation.org
www.mammothlakesfoundation.org

revocation of scholarship funding. Our goal is always to work with students to overcome challenges whenever possible. However, the Foundation reserves the right to modify, suspend, or revoke scholarship awards when program expectations or ethical standards are not met.

Scholarship Payments
Scholarship awards are administered directly by the Mammoth Lakes Foundation in accordance with each scholarship program's guidelines.

Tuition & Required Fees
Eligible tuition, enrollment fees, student representation fees, and other required course fees are generally paid directly to the Kern Community College District on behalf of the student.

Textbooks & Required Course Materials
Eligible scholars receive up to $500 per semester for required textbooks and course materials through Cerro Coso Community College's official Barnes & Noble Bookstore.

After receiving your scholarship award, you will receive detailed instructions for ordering textbooks. Purchases made through other retailers—including Amazon, Chegg, or other vendors—are generally not eligible for reimbursement unless specifically approved by the Foundation in advance.

Scholarship funding is intended for required instructional materials only and does not cover optional supplies or personal equipment such as computers, software (unless specifically required and approved), calculators, notebooks, writing supplies, or other non-required items.

Students are responsible for any costs that exceed their approved scholarship allocation.

Changes to Your Enrollment
Your scholarship is based on your enrollment and academic plans. If your class schedule changes for any reason—including adding or dropping courses, withdrawing from classes, changing your major or educational goal, or taking a leave of absence—you must notify the Mammoth Lakes Foundation as soon as possible.
Prompt communication allows Foundation staff to help you understand how changes may affect your scholarship eligibility and to work with you to identify the best path forward. Our goal is to support your success while ensuring scholarship funds are administered responsibly.

Career & Educational Support Agreement
The Mammoth Lakes Foundation recognizes that the cost of earning a degree often extends beyond tuition and textbooks. Transportation, professional equipment, required certifications, internships, and other educational expenses can create financial barriers that impact student success.

Dave & Roma McCoy's
Mammoth Lakes Foundation
100 College Parkway, PO Box 1815 • Mammoth Lakes, CA 93546-1815
(760) 934-3781 • email: info@mammothlakesfoundation.org
www.mammothlakesfoundation.org

To better support our scholars, the Foundation offers the Career & Educational Support Agreement, a flexible funding program designed to help students overcome these barriers and prepare for successful careers.

Depending on your scholarship program and available funding, eligible students may request assistance for approved educational and career-related expenses, including but not limited to:

- Transportation to classes, labs, clinicals, internships, apprenticeships, or other required educational activities
- Professional tools, equipment, and safety gear required for coursework or career training
- Certification, licensing, and examination fees
- Uniforms and required program attire
- Background checks, fingerprinting, drug screenings, physical examinations, and immunizations required by an academic program
- Professional memberships related to your field of study
- Educational conferences, workshops, networking events, or career development opportunities
- Other educational or career-related expenses approved by the Mammoth Lakes Foundation

Students requesting support through the Career & Educational Support Agreement may be asked to submit documentation such as receipts, invoices, enrollment verification, or other supporting information. Whenever possible, students are encouraged to discuss anticipated expenses with Foundation staff before making purchases to ensure they qualify for reimbursement or direct payment.

The Foundation understands that every student's educational journey is unique. Our goal is to partner with you to remove barriers, encourage career exploration, and provide resources that help you complete your education and transition successfully into the workforce.

Funding is subject to scholarship eligibility, available program resources, and approval by the Mammoth Lakes Foundation. Not every request can be funded; however, we are committed to working with students to identify solutions and connect them with additional resources whenever possible.

Dave & Roma McCoy's

Mammoth Lakes Foundation

100 College Parkway, PO Box 1815 • Mammoth Lakes, CA 93546-1815
(760) 934-3781 • email: info@mammothlakesfoundation.org
www.mammothlakesfoundation.org

Tuition & Book Scholarship Requirements:

- Open to any student graduate from a Mono County High School (or Mono County resident for at least 1 year)
- Register for at least one course through Cerro Coso Community College Mammoth Campus
- Maintain at least 2.5 GPA each semester
- Conduct yourself with integrity and behavior conducive to the values of Mammoth Lakes Foundation.
- Apply for Extended Opportunity Program & Services (EOPS)
- Meet with counseling for assistance in selecting courses and educational planning
- Complete 10 volunteer hours each semester (Two hours must be completed with MLF at two different events each semester)
- Complete a simple online check-in form weekly with MLF staff throughout the semester
- Attend monthly MLF scholarship brunches, typically held the last Friday of each month
- Sign up for and attend at least two (2) one-on-one meetings with MLF staff per semester. Schedule will be available at least one week prior to meeting dates
- Must reapply each semester – Please note the specified deadline for each semester

---

South Gateway Student Apartments

Housing Scholarship

Housing Scholarship Requirements:

- Up to six (6) awards per semester, based on academic achievement, community involvement, demonstration of financial aid needs, and an in-person interview
- Open to any student graduate from a Mono or Inyo County High School (or Mono County resident for at least 1 year)
- Provides $325 credit toward rent, each month; up to $1,625 total per semester, for use toward a one-bedroom shared apartment
- Enroll and complete at least 5.0 units per semester
- Meet with counseling for assistance in selecting courses and educational planning
- Maintain at least 3.0 GPA each semester
- Conduct yourself with integrity and behavior conducive to the values of Mammoth Lakes Foundation.
- Apply for Extended Opportunity Program & Services (EOPS)
- Complete 10 volunteer hours each semester (Two hours must be completed with MLF at two different events each semester)
- Complete a simple online check-in form weekly with MLF staff throughout the semester
- Attend monthly MLF scholarship brunches, typically held the last Friday of each month
- Sign up for and attend at least two (2) one-on-one meetings with MLF staff per semester. Schedule will be available at least one week prior to meeting dates
- Must reapply each semester – Please note the specified deadline for each semester

Dave & Roma McCoy's
Mammoth Lakes Foundation
100 College Parkway, PO Box 1815 • Mammoth Lakes, CA 93546-1815
(760) 934-3781 • email: info@mammothlakesfoundation.org
www.mammothlakesfoundation.org

WHAT WE EXPECT FROM OUR SCHOLARS

Scholar Expectations & Staying Connected
As a Mammoth Lakes Foundation Scholar, you are joining a community that is invested in your success. Our scholarships are made possible through the generosity of donors who believe in your potential and want to see you thrive both inside and outside the classroom.
Your scholarship is more than financial support—it's a partnership. We are committed to supporting your academic, professional, and personal growth, and we ask that you remain actively engaged throughout your educational journey.

Prioritize Your Education
- Maintain satisfactory academic progress toward your certificate, degree, or transfer goals.
- Take responsibility for understanding your educational requirements and meeting important college deadlines.
- Seek assistance early if you are struggling academically or personally. Remember—you do not have to navigate college alone.

Scholar Resources
The Foundation maintains an online **Scholar Resources** page to help you access important forms and information throughout the year.
Please bookmark this page and refer to it regularly.
Available resources include:
- **MLF Scholarship Applications**
- **Volunteer Log**
- **Special Request Form** - Notify the Foundation of changes to your class schedule, enrollment, or educational plans.
- **Authorization for Release of Student Records**
- **Career & Educational Support Agreement (formerly Gas Card Agreement)** – Request funding for approved educational and career-related expenses beyond tuition and textbooks.

Using these resources helps ensure your scholarship remains in good standing and allows Foundation staff to provide timely support throughout the academic year.

Stay Connected
- Read and respond to Mammoth Lakes Foundation emails within 48 hours whenever possible.
- Keep Foundation staff informed of any changes that may affect your scholarship or academic progress.
- Attend required Scholar Brunches, workshops, or individual meetings when requested.
- Communicate openly if you encounter challenges. We are here to help.

Communication Protocol

- Email: This is the most preferred method for general questions. Please expect to read and respond to staff emails within 48 hours.
- Phone: You are welcome to call the office at 760-934-3781. Please note that during office hours, this line is routed directly to Elizabeth's cell phone so she can assist you promptly.
- Texting: Texting is only appropriate when you are actively volunteering for Foundation events and need immediate coordination.

Office Information

- **Physical Address**: 100 College Parkway, Mammoth Lakes, CA 93546
  - **Temporary Office at Cerro Coso**: Classroom 216
- **Mailing Address**: P.O. Box 1815, Mammoth Lakes, CA 93546
- **Office Phone**: 760-934-3781
- **Office Hours**: 9:00 AM – 5:00 PM, Monday–Friday

Foundation Staff Directory

- Elizabeth Root, Executive Director
  - Email: elizabeth@mammothlakesfoundation.org
  - Cell Phone: 760-710-7605 (For events only)
- Operations & Administration Coordinator: *Position Pending* (Once filled, this individual will become your primary point of contact for scholarship inquiries).

We're Here to Support You

The Mammoth Lakes Foundation is committed to your success both in college and beyond.

As Executive Director, I oversee the Foundation's scholarship programs and remain actively involved in supporting our scholars. We are currently hiring an Operations & Administration Coordinator who, once fully onboarded and trained, will become your primary point of contact for scholarship questions, reimbursements, volunteer opportunities, scheduling, and general support.

Whether you're celebrating a success, facing a challenge, or simply have a question, we encourage you to reach out. Our goal is to help you succeed academically, prepare for your career, and become a leader in your community.

Give Back to Your Community

The Mammoth Lakes Foundation believes that leadership includes service.

Many of our scholarships include a volunteer service requirement. Volunteer experiences allow scholars to develop leadership skills, build professional networks, and give back to the community that is investing in their education.

Students are responsible for:

- Completing the required volunteer hours for their scholarship program.
- Recording volunteer hours using the Volunteer Log available on the Scholar Resources webpage.
- Submitting completed logs by the requested deadlines.
- Contacting Foundation staff if assistance is needed identifying volunteer opportunities.
- Supporting MLF community volunteer efforts or events.

Dave & Roma McCoy's

Mammoth Lakes Foundation

100 College Parkway, PO Box 1815 • Mammoth Lakes, CA 93546-1815
(760) 934-3781 • email: info@mammothlakesfoundation.org
www.mammothlakesfoundation.org

MLF Social Media

MLFDAVESSCHOLARS **MLF Instagram for Dave's Scholars** https://www.instagram.com/mlfdavesscholars	**MLF Dave's Scholar Facebook Group** https://www.facebook.com/groups/mlfdavesscholars
MAMMOTHLAKESFOUNDATION **MLF Instagram** https://www.instagram.com/mammothlakesfoundation	**MLF Facebook Page** https://www.facebook.com/mammothlakesfoundation

MLF Google Calendar (Available to add to your calendar from the Scholar Resources website)
https://calendar.google.com/calendar/u/0?cid=bWxmb2ZmaWNlbWFuYWdlckBnbWFpbC5jb20

Red events are deadlines for MLF applications, MLF events **(including required Scholar Brunches for the semester),** and MLF volunteer opportunities; **blue events** events are Cerro Coso deadlines (lighter; **orange events** are transfer events; **purple events** are volunteer opportunities; and **green events** are community opportunities for you to stay engaged with local organizations and resources. Know of something happening you think other students would benefit from? Let me know, and I'll put it on!

The Mammoth Lakes Foundation Staff & Dave's Scholar Partnership

This document outlines the roles, responsibilities, and objectives of both Dave's Scholars and Mammoth Lakes Foundation staff. It is designed to foster a strong, collaborative mentorship partnership that supports your academic, professional, and personal growth. By clearly defining expectations and providing guidance, we aim to help you maximize the benefits of your scholarship while cultivating the skills, knowledge, and connections needed for success at Cerro Coso Community College and beyond.

Dave's Scholar Responsibilities

A strong mentorship relationship requires deep engagement and responsibility from both Mammoth Lakes Foundation staff and Dave's Scholar. To fully maximize your scholarship benefits, you are expected to:

- be in regular communication with MLF staff (read/respond to staff emails within 48 hours and complete LRC Check-In Google Form every week)
- be accountable for your own educational and personal trajectories
- be respectful of yourselves, your peers, faculty, staff, college, and the Foundation
- meet regularly with MLF staff (two required check-ins and monthly Scholar Brunches), your academic and departmental advisors, and collaborate with them as you make important academic and professional decisions
- be intentional about your academic goals and priorities
- work with MLF staff to understand the logic and value of your higher educational pathway
- be informed about rules, regulations, policies, and certificate/degree requirements, and ask for clarification when necessary
- maintain the accuracy of your academic record
- be proactive in seeking information, support, and knowledge
- be transparent about your academic goals, personal circumstances, and any other factors that may impact your academic performance

Mammoth Lakes Foundation Staff Responsibilities

Driven by our core mission values of **community**, **compassion**, **integrity**, and **respect**, we are committed to:

- creating a safe space to facilitate interaction with you by utilizing mentorship skills and techniques
- recognizing and responding to diverse student needs to foster an inclusive mentorship culture
- supporting you as you create your own academic plan that highlights your skills and interests
- collaborating with you and encouraging you to make informed decisions by exploring your options, as you make important academic and professional decisions
- helping you to make connections between your intellectual, professional, and personal short- and long-term goals
- providing you with resources at the college for accurate and consistent information regarding policy, rules, regulations, and certificate/degree requirements
- advocating for both you and the Foundation, and using sound judgment in navigating this continuum
- introducing you to academic, co-curricular, and extra-curricular opportunities
- teaching you to understand the logic and value of your higher education pathway
- empowering you to become independent, self-directed, and self-motivated
- supporting you through your transitions within and beyond the Cerro Coso Community College
- collaborating with college staff and community partners and referring you to appropriate resources to facilitate your success and well-being
- inspiring you to understand the significance of the learning process in order to foster growth, resilience, self-reflection, and life-long learning

Mammoth Lakes Foundation Scholarship Director Objectives

The Mammoth Lakes Foundation staff aim to collaborate with you to support your intellectual, professional, and personal development. The following objectives seek to foster your success and well-being as a Dave's Scholar at Cerro Coso Community College and beyond.

Intellectual Development	Professional Development	Personal Development
introduce students to the structure and rationale of the certificate/degree, including university, college/school, major/minor and transfer requirements	learn about students' post-graduate aspirations and work with students to create a plan to achieve those goals	initiate conversations with students about the accomplishments and challenges of their transition to Cerro Coso and their community college experience
familiarize students with the Cerro Coso student services to explore certificate/degree requirements, Navigate Student Portal, and enrollment, registration, study list deadlines, and academic rules and regulations	introduce students to research, study abroad, internship, and service- learning opportunities, and refer them to the appropriate offices	familiarize students with campus and community resources for academic support and personal well-being
work with students to engage with Cerro Coso academic advisors and counselors to select a certificate program or major/minor that aligns with their skills and interests	inform students about student groups and organizations that will provide them with valuable leadership and team-work experiences	learn about additional student support needs, provide community and campus resources, and advocate additional support to the MLF Board of Directors to "meet students where they are"
discover what students want to achieve through their education at Cerro Coso beyond completing certificate/degree requirements	recommend that students utilize Cerro Coso and community resources to learn about options of and pathways to dynamic careers in various fields, and to utilize their services and career assessment tools	inspire students to self-reflect and assess their own progress, personal development, and well-being
learn about students' intended goals for the academic year and brainstorm together an action plan for accomplishing their objectives	discuss the transferrable skills acquired from the students' experience that relate to their post-graduate aspirations	encourage students to build community by participating in extra-curricular, co-curricular, and volunteer opportunities
advise students to meet with their Cerro Coso academic advisors and counselors to review progress toward certificate/degree, satisfaction with major/minor, transfer requirements, and post-graduate options	encourage students to establish and to maintain relationships with faculty, staff, and community members who can serve as mentors	
ask students to articulate what they have been learning, and guide them to relate this knowledge across disciplines, and beyond the scope of their community college experience		

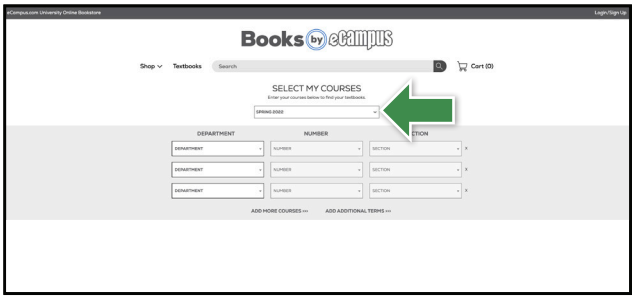
Books by eCampus

How To Order Textbooks

1

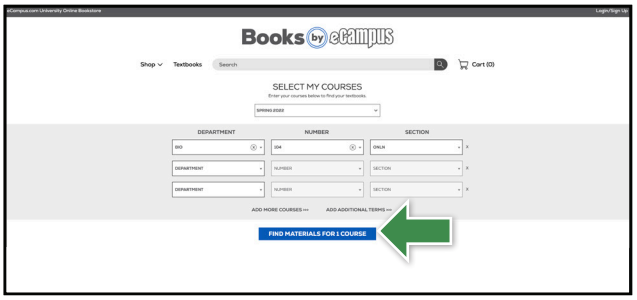
Visit your Online Bookstore and select **Textbooks** or **Shop by Courses**.

2



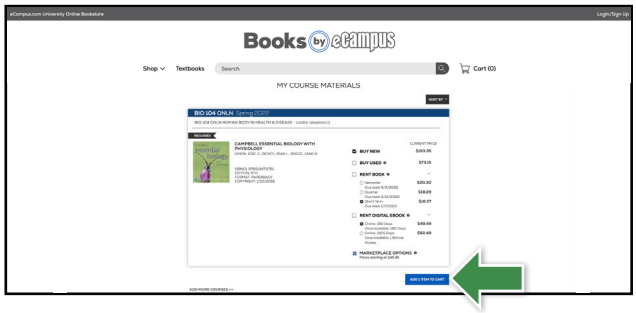
Select the **Term**.

3



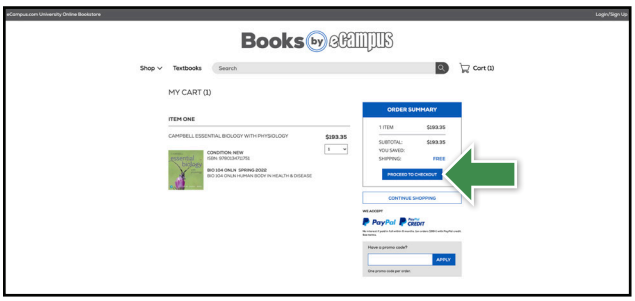
Select your Course(s) and select **Find Materials for Course**.

4



Select the items to be purchased and select **Add Item to Cart**.

5



Review your order and select **Proceed to Checkout**.

6

Sign In to your account or **Create Account**.