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## SPECIAL REQUEST FORM

### Scholarship Program – Approval for Exceptions

Please use this form to request review of an exception to scholarship requirements.

Any exception to scholarship requirements (e.g. online courses or less than full-time enrollment) must be verified and approved by MLF. For example, an online course may be considered in the student's final semester if it is not offered on campus and is required to graduate or finish an educational program. In addition, recipients who intend to graduate at the completion of the semester may be exempt from full-time enrollment status that semester.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail (College-Assigned) \_\_\_\_\_

E-Mail (Personal) \_\_\_\_\_

Phone Number: \_\_\_\_\_

Scholarship:       Tuition                       Housing

Semester Awarded:       Spring       Fall      Year: \_\_\_\_\_

Special Request: *please check appropriate box and all that apply*

Online Course(s)     Fewer than 12 Units     Summer Enrollment     Bishop Campus

Other \_\_\_\_\_

Student Explanation: \_\_\_\_\_

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#### OFFICE USE ONLY

Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_